

Nonprofit Security Grant Program -Application Process-

SERVICE • COURTESY • PROTECTION





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PREVIEW OF THE STATE OF KANSAS NONPROFIT SECURITY GRANT PROGRAM

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Objectives & Priorities

Overview of Application Packet

Risk Assessment

Eligibility

Funding & Guidelines

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Application Packet

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NONPROFIT SECURITY GRANT PROGRAM (NSGP) OVERVIEW



- The Nonprofit Security Grant Program (NSGP) is funded through the U.S. Department of Homeland Security (DHS) / Federal Emergency Management Agency (FEMA) and is administered by the Kansas Highway Patrol (KHP).
- The entity within the KHP responsible for pass-through and oversight of the NSGP is the Fiscal/Grant Administration.
- Non-Profit Security Grant Program (NSGP) - provides funding support for physical security enhancements and other security activities to nonprofit organizations that are at substantial risk of a terrorist attack.
- These grant programs are part of a comprehensive set of measures authorized by Congress and implemented by the DHS to help strengthen the nation's communities against potential terrorist attacks.
- The performance period for this opportunity is usually 36 months and the SAA will define a specific timeline in an award agreement with your nonprofit.



FEMA – DHS NSGP GOALS

The NSGP will improve and increase the physical/cybersecurity and facility/target hardening of nonprofit organizations' facilities at risk of a terrorist or other extremist attack, ultimately safeguarding the lives and property of the American people.



Concurrently, the NSGP will integrate the preparedness activities of nonprofit organizations that are at high risk of a terrorist or other extremist attack with broader state and local preparedness efforts.



FEMA/DHS' FY25 FUNDING OBJECTIVES FOR NSGP

1. Enhance equipment and conduct security-related activities to **improve the security posture of nonprofit organizations that are at high risk of a terrorist or other extremist attack.** (Build and sustain core capabilities, as identified in individual nonprofit Vulnerability Assessments.)
2. **Address and close capability gaps** identified in Vulnerability Assessments via funding spent on Planning, Equipment, Training and Exercises that aim to enhance the protection of soft targets and crowded places.
3. **Strengthen relationships across nonprofit organizations,** state, local, and territorial homeland security agencies for a **whole community approach** to preparedness



FY26 FEMA NSGP FUNDING PRIORITIES

National Priority Areas:

- 1. Enhancing the Protection of Soft Targets/Crowded Places**
2. Supporting Homeland Security Task Forces and Fusion Centers
- 3. Enhancing Cybersecurity**
4. Enhancing Election Security
5. Supporting Border Crisis Response and Enforcement

Enduring Needs:

1. Planning
2. Training & Awareness
3. Exercises



APPLICATION PACKET- WHAT IS REQUIRED

Deadline: July 12, 2026

1. Obtain a Unique Entity Identifier Number (UEI)

Must be obtained through <https://www.sam.gov> before submitting your application packet.



2. Nonprofit. Your organization must be a 501(c) nonprofit.

3. Complete and submit the following documents:

a. NSGP Investment Justification (IJ)

This form is the grant application form. It can be found at <https://www.datacounts.net/nsgp>.

All milestones **must** be between 9/1/2026 and 5/31/2029

b. Vulnerability/Risk Assessment

If you haven't already completed one, you should start now. If you cannot schedule an on-site risk assessment, you can utilize a self-risk assessment or contact us directly for assistance.

DEPARTMENT OF HOMELAND SECURITY
Federal Emergency Management Agency

**NONPROFIT SECURITY GRANT PROGRAM
INVESTMENT JUSTIFICATION**

OMB No. 1660-0110
Expiration: 07/31/2027

As part of the Nonprofit Security Grant Program (NSGP) application, eligible 501(c)(3) organizations must develop a formal Investment Justification (IJ) that addresses each initiative proposed for funding. These IJs must demonstrate how proposed projects address gaps and deficiencies in current programs and capabilities. Additionally, the IJ must demonstrate the ability to provide enhancements consistent with the purpose of the program and guidance provided by the Federal Emergency Management Agency (FEMA). Nonprofit subapplicants must ensure that the IJ is consistent with all applicable requirements outlined below. Each IJ must be for one facility/location.

FEMA has developed guidelines that establish the required IJ content and helps ensure that submissions are organized in a consistent manner while addressing key data requirements. This form (Office of Management and Budget [OMB] Number 1660-0110 FEMA Form Number FF-207-FY-21-115) may be used by nonprofit subapplicants to complete and submit their IJ. Failure to address these data elements in the prescribed format could potentially result in the rejection of the IJ from review consideration.

Nonprofit subapplicants must use the following naming convention when submitting required documents for the NSGP- UA: "FY2026_NSGP_UA_<State Abbreviation>_<Urban Area>_<Nonprofit Name>"; and NSGP-S: "FY2026_NSGP_S_<State Abbreviation>_<Nonprofit Name>".

Applications should be submitted by the nonprofit organization to the State Administrative Agency (SAA) as a completed fillable Adobe file. Scanned copies will not be accepted. Nonprofit subapplicants should contact their respective SAA to get information on the application deadline and other SAA requirements. If an extension to the deadline is required, nonprofit organizations must consult with their respective SAA.

PAPERWORK REDUCTION ACT STATEMENT

Public reporting burden for this form is estimated to average 84 hours per response. The burden estimate includes the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and submitting the form. This collection of information is required to obtain or retain benefits. You are not required to respond to this collection of information unless a valid OMB control number is displayed in the upper right corner of this form. Send comments regarding the accuracy of the burden estimate and any suggestions for reducing the burden to: Information Collections Management, Department of Homeland Security, Federal Emergency Management Agency, 500 C Street, SW., Washington, DC 20472-3100, Paperwork Reduction Project (1660-0110) NOTE: Do not send your completed form to this address.

PRIVACY ACT STATEMENT

AUTHORITY: The Homeland Security Act of 2002, as amended by Title I of the Implementing Recommendations of the 9/11 Commission Act of 2007, 6 U.S.C. §§ 605 and 606.

PRINCIPAL PURPOSE(S): This information is being collected for the primary purpose of facilitating correspondence between the grant applicant and the Department of Homeland Security and for determining eligibility and administration of FEMA Preparedness Grant Programs, specifically, the Nonprofit Security Grant Program.

ROUTINE USE(S): The information on this form may be disclosed as generally permitted under 5 U.S.C. § 552(b) of the Privacy Act of 1974, as amended. This includes using this information as necessary and authorized by the routine uses published in DHS/ FEMA - 004 Grants Management Information Files System of Records, 74 FR 39,705 (August 7, 2009), and upon written request, by agreement, or as required by law.

DISCLOSURE: The disclosure of information on this form is voluntary, however, failure to provide the information requested may delay or prevent the organization from receiving grant funding.

PART I. NONPROFIT ORGANIZATION SUBAPPLICANT INFORMATION

Identify the following:

LEGAL NAME OF THE ORGANIZATION

STREET

Please list the physical address of the facility:

CITY STATE ZIP CODE COUNTY

One investment justification per facility.

Is the building owned, or are you leasing/renting? ☐ Yes ☐ No

If leasing or renting, do you have the owner's permission to make the proposed security enhancements? ☐ Yes ☐ No

At the time of application, is the organization actively occupying and functioning out of the location listed above? ☐ Yes ☐ No

FEMA Form FF-207-FY-21-115 (formerly 089-25) (06/26) Page 1 of 7



APPLICATION PACKET OVERVIEW, CONT.

c. Mission Statement

If your organization does not have a mission statement, you will need to create one.

d. Other Supporting Information (if necessary) Environmental Planning and Historic Preservation (EHP).

EHP is not required at time of application but required before any physical work can begin on your facility.

Other supporting documents may include;

- Police Reports/ articles / logs of activity that supports your need for security enhancements
- Security team / working group / council meeting minutes or other record supporting



VULNERABILITY/RISK ASSESSMENT

Assessment options (see datacounts.net/nsgp for links)

- Conduct a risk assessment through your local police or sheriff's department
- If you cannot coordinate with trained Law Enforcement to complete an assessment, utilize the **DHS Self-Assessment Tool** and Supporting Resources for Houses of Worship, the **DHS Security Assessment Tool** for schools, or the **REMS Mobile Site Assessment Application**
 - **Houses of Worship Tool – Can be used and adapted by ANY type of organization**
 - [DHS CISA Houses of Worship Self-Assessment Tool](#)
 - [Self-Assessment Tool User Guide and Survey](#)
 - [Protecting Places of Worship: Six Steps to Enhance Security Against Targeted Violence Fact Sheet](#)
 - [DHS CISA Faith Based Resource Web Site](#)
 - **School Security Assessment Tool**
 - [DHS School Security Assessment Tool \(SSAT\)](#)
 - [REMS Mobile Site Assessment Application](#)



VULNERABILITY RISK ASSESSMENT

Chuck Clanahan, CPP

Protective Security Advisor – Northern Kansas District

Cybersecurity and Infrastructure Security Agency

U.S. Department of Homeland Security

785-213-8699 | chuck.clanahan@cisa.dhs.gov

Tim Morgan

Protective Security Advisor – Southern Kansas District

Cybersecurity and Infrastructure Security Agency

U.S. Department of Homeland Security

620-803-7244 | timothy.morgan@cisa.dhs.gov

<https://www.cisa.gov/faith-based-organizations-houses-worship>

<https://www.cisa.gov/publication/houses-worship-security-self-assessment>

<https://www.cisa.gov/houses-of-worship>



America's Cyber Defense Agency

NATIONAL COORDINATOR FOR CRITICAL INFRASTRUCTURE SECURITY AND RESILIENCE



NSGP ELIGIBILITY

- The SAA is the only entity eligible to apply for NSGP funds on behalf of eligible nonprofit organizations that have been determined to be at high risk of terrorist attack.
- Eligible nonprofit organizations are those organizations described under section 501(c)(3) of the Internal Revenue Code of 1986, Title 26 of the U.S.C., and exempt from tax under section 501(a) of such Code.
- For NSGP-UA, nonprofit organizations must be located within one of the UASI designated urban areas.
 - KC Metro counties of JO, LV, and WY apply through Missouri.
- For NSGP-S, nonprofit organizations may be located anywhere within a state or territory, outside of a UASI-designated urban area.
 - *If you receive any public tax dollars for operation- you are not eligible.*





NSGP Overview: Eligibility

What type of entities/organizations **are eligible** to apply under NSGP?

The list below is not exhaustive and only provides examples of potentially eligible organizations, all of which must be nonprofits.



Houses of worship



Educational facilities



Medical facilities



Senior centers/care facilities



Community/social service



Shelters/crisis centers



Event venues



Science organizations



Camps



Museums

Eligible organizations are: (1) registered 501(c)(3) nonprofits or otherwise are organizations as described under 501(c)(3) of the Internal Revenue Code (IRC) and tax-exempt under section 501(a) of the IRC; and (2) determined by the Secretary to be at risk of terrorist attacks or other threats.

What type of entities/organizations are **not eligible** to apply under NSGP?



Utility companies



Governmental entities



For-profit hospitals



For-profit colleges/universities



Volunteer fire departments



Kiwanis, Rotary, Lions Clubs, etc.



Organizations active in politics/lobbying



For-profit venues, stadiums, amusement parks, etc.



Homeowner associations, labor unions, etc.



For-profit transportation entities



Municipal/public schools (elementary, middle, high)



FEMA



NSGP FY 26 FUNDING

- The total amount of funds under this grant program Nationwide for FY26 is \$300 million, \$150 million for the State program and \$150 million for the Urban Area program.
- The expected FY26 total allocation for Kansas nonprofit organizations is \$2,137,500.
- For NSGP-S, the SAA may and has determined an award cap for individual subawards up to a maximum of \$150,000 per applicant (per facility with individual address), not to exceed \$450,000 per organization.
- This cap allows more nonprofits to compete for funds for security enhancements.
- Please do not simply apply for the maximum amount “just because”. All funding needs must be justified, and you must be able to complete all activities within a designated performance period set by the SAA.
- Ultimately, FEMA/DHS can award up to \$150,000 per applicant.
 - You can list out and justify a need for more funding in the narrative portion of your IJ, but your funding request cannot exceed the KS cap of \$150,000. The listed expenses in the 2nd portion of the Target Hardening (where AEL #'s are listed must equal the requested amount)



NSGP FUNDING GUIDELINES

- NSGP allowable costs are focused on security-related activities.
- Funding can be used for
 - contracted security personnel
 - security-related planning
 - security-related exercises
 - security-related training
 - and the acquisition and installation of security equipment on real property (including buildings and improvements) owned or leased by the nonprofit organization at the time of application.

Note: funds are *not for cosmetic improvements*, they must be specific to security enhancements. FEMA closely scrutinized project descriptions and will place financial holds where it is not clear.

🚧 *Landscaping is not an allowable cost*- even if you believe it increases security- talk to the SAA for clarification.

Funding is not meant for long term dependency and meant to increase self-reliance.

Nonprofits should plan for future self-sustainment.



NSGP Overview: Allowable vs. Unallowable Expenditures



Allowable Examples

-  Access controls / Cybersecurity
-  Bollards, barriers, and fences
-  Blast-resistant doors, windows, etc.
-  Contract security
-  CCTV/Security Cameras
-  Management & Administration (M&A)



Unallowable Examples

-  License plate reader software
-  Weapons and/or weapons training
-  Facial recognition software
-  General expenses, salaries, overtime
-  Knox boxes/key safe
-  Proof-of-concept initiatives/studies



FEMA



PRIORITY EXAMPLES – see NOFO for more examples



Priority Area	Example Project Type
Enhancing the Protection of Soft Targets/Crowded Places	•Private security guards •Physical security enhancements • Security cameras (CCTV) • Security screening equipment for people and baggage • Access controls: Fencing, gates, barriers, etc.
Planning	•Conduct or enhancement of security risk assessments •Development of: • Security plans and protocols • Emergency contingency plans • Evacuation/shelter in place plans
Training & Awareness	•Active shooter training •Security training for employees •Public awareness/preparedness campaigns
Exercises	•Response exercises



PROPOSED ACTIVITIES ARE LIMITED TO:

1. **Planning Costs:** Security or emergency planning expenses and the materials utilized to conduct planning activities. Planning must be related to the protection of the facility and the people within the facility and should include people with access and functional needs as well as those with limited English proficiency. 
2. **Exercise Costs:** Conduct security-related exercises. This includes costs related to planning, meeting space and other meeting costs, facilitation costs, materials and supplies, and documentation. See the FEMA Preparedness Grants Manual for more information. 
3. **Training Costs:** Costs for training of security personnel are permitted. Allowable training topics are limited to the protection of critical infrastructure and key resources, including physical and cybersecurity, target hardening, and terrorism awareness/employee preparedness. Training conducted using NU-NSGP funds must address a specific threat and/or vulnerability, as identified in the nonprofit organization's investment justification (IJ). See the FEMA Preparedness Grants Manual for more information. 
4. **Equipment:** Authorized Equipment List (AEL) Physical Security Enhancement Equipment (Category 14) and Inspection and Screening Systems (Category 15). For more information regarding property management standards for equipment, please reference 2 C.F.R. § 200.313, located on the Electronic Code of Federal Regulations. 5. **Maintenance and Sustainment Costs:** Maintenance, contracts, warranties, repair or replacement costs, upgrades, and user fees as described in FP 205-402-125-1 Maintenance Contracts and Warranty Coverage Funded by Preparedness Grants. 
5. **Maintenance and Sustainment Costs:** Maintenance, contracts, warranties, repair or replacement costs, upgrades, and user fees as described in FP 205-402-125-1 Maintenance Contracts and Warranty Coverage Funded by Preparedness Grants. 



ALLOWABLE COSTS

Management and Administration (M&A) M&A activities are those costs defined as directly relating to the management and administration of NSGP funds, such as financial management and monitoring. The amount of M&A is specified in each fiscal year's NSGP NOFO. M&A costs include the following categories of activities:

- Hiring of full-time or part-time staff or contractors/consultants responsible for activities relating to the management and administration of NSGP funds.
- Meeting-related expenses directly related to M&A of NSGP funds Indirect (Facilities and Administrative [F&A]) Costs.

Note: These must be listed in the IJ and Pre-Approved

Indirect costs are allowable under this program as described in 2 C.F.R. Part 200, including 2 C.F.R. § 200.414. Applicants with a *negotiated* indirect cost rate agreement that desire to charge indirect costs to an award must provide a copy of their negotiated indirect cost rate agreement at the time of application.

Applicants that are not required by 2 C.F.R. Part 200 to have a negotiated indirect cost rate agreement but are required by 2 C.F.R. Part 200 to develop an indirect cost rate proposal *must provide a copy of their proposal at the time of application.*

Post-award requests to charge indirect costs will be considered on a case-by-case basis and based upon the submission of an agreement or proposal.





ALLOWABLE DIRECT COSTS- PLANNING

Funding may be used for security or emergency planning expenses and the materials required to conduct planning activities.

Planning must be related to the protection of the facility and the people within the facility and should include consideration of access and functional needs as well as those with limited English proficiency.

Examples of planning activities allowable under this program include:

- Development and enhancement of security plans and protocols
- Development or further strengthening of security assessments
- Emergency contingency plans
- Evacuation/Shelter-in-place plans
- Other project planning activities with prior approval from DHS/FEMA



ALLOWABLE DIRECT COSTS- EQUIPMENT

Allowable costs are focused on target hardening and physical security enhancements.

Funding can be used for the acquisition and installation of security equipment on real property (including buildings and improvements) owned or leased by the nonprofit organization, specifically in prevention of and/or protection against the risk of a terrorist attack.

This equipment is limited to select items in the following two sections of items on the Authorized Equipment List (AEL):

- * Physical Security Enhancement Equipment (Section 1 4)

Portable radios

- * Inspection and Screening Systems (Section 1 5)

Public warning & notification

The two allowable prevention and protection categories and equipment standards for the NSGP are listed on DHS AEL located on the DHS/FEMA site at <http://www.fema.gov/authorized-equipment-list> .

Unless otherwise stated, equipment must meet all mandatory statutory, regulatory, and DHS/FEMA-adopted standards to be eligible for purchase using these funds, including the Americans with Disabilities Act.

In addition, recipients will be responsible for obtaining and maintaining all necessary certifications and licenses for the requested equipment. Applicants should analyze the cost benefits of purchasing versus leasing equipment, especially high-cost items and those subject to rapid technical advances. Large equipment purchases must be identified and explained. For more information regarding property management standards for equipment, please reference 2 C.F.R. Part 200, including but not limited to 2 C.F.R. §§ 200.310, 200.313, and 200.316.





AELCode	Title	Description
14CI-00-COOP	System, Information Technology Contingency Operations	Back-up computer hardware, operating systems, data storage, and application software necessary to provide a working environment for contingency operations. May be a purchased remote service or a dedicated alternate operating site.
14EX-00-BCAN	Receptacles, Trash, Blast-Resistant	Blast-resistant trash receptacles.
14EX-00-BSIR	Systems, Building, Blast/Shock/Impact Resistant	Systems to mitigate damage from blasts, shocks, or impacts, such as column and surface wraps, wall coverings, breakage/shatter resistant glass, window wraps, and deflection shields.
14SW-01-ALRM	Systems/Sensors, Alarm	Systems and standalone sensors designed to detect access violations or intrusions using sensors such as door/window switches, motion sensors, acoustic sensors, seismic, and thermal sensors. May also include temperature sensors for critical areas.
14SW-01-DOOR	Doors and Gates, Impact Resistant	Reinforced doors and gates with increased resistance to external impact for increased physical security.
14SW-01-EXTM	System, Fire Extinguisher Monitoring	System for monitoring the presence and pressure of fixed-location fire extinguishers to ensure that they are usable and are not stolen for possible misuse.
14SW-01-LITE	Lighting, Area, Fixed	Fixed high-intensity lighting systems for improved visibility in areas such as building perimeters and surveillance zones.
14SW-01-PACS	System, Physical Access Control	Locking devices and entry systems for control of physical access to facilities.

AELCode	Title	Description
14SW-01-SIDP	Systems, Personnel Identification	Systems for positive identification of personnel as a prerequisite for entering restricted areas or accessing information systems.
14SW-01-SIDV	Systems, Vehicle Identification	Systems for identification of vehicles, ranging from decals to radio frequency identification (RFID) or other transponder devices.
14SW-01-SNSR	Sensors/Alarms, System & Infrastructure Monitoring, Standalone	Standalone sensors/alarms for use on critical systems or infrastructure items (security systems, power supplies, etc.) to provide warning when these systems fail or are near failure.
14SW-01-VIDA	Systems, Video Assessment, Security	Camera-based security systems utilizing standard, low light, or infrared technology.
14SW-01-WALL	Barriers: Fences; Jersey Walls	Obstacles designed to channel or halt pedestrian or vehicle-borne traffic in order to protect a physical asset or facility.
14SW-02-HSCN	Equipment, Hull Scanning	Devices or systems used to scan ship hulls for attached devices.
14SW-02-RADR	Systems, Radar	Scanning systems for detection of objects such as vessels, personnel, and other objects.
14SW-02-SONR	Systems, Sonar	Includes several different types of underwater sound wave imaging: Imaging Sonar: A high-frequency sonar that produces video-like imagery using a narrow field of view. The sonar system can be pole-mounted over the side of a craft or hand-carried by a diver. Scanning Sonar: Consists of smaller sonar systems that can be mounted on tripods and lowered to the bottom of the waterway. Scanning sonar produces a panoramic view of the surrounding area and can cover up to 360 degrees. Side Scan Sonar: Placed inside of a shell and towed behind a vessel. Side scan sonar produces strip-like images from both sides of the device. 3-Dimensional Sonar: Produces 3-dimensional imagery of objects using an array receiver.

AELCode	Title	Description
14SW-02-VBAR	Barriers, Vessel	Deployable, modular systems for restricting the movement of vessels.
15IN-00-PLSN	System, Pulsed Neutron Activation, Non-Invasive	Screening system utilizing pulsed neutrons. Non-destructive detection of CWAs in sealed containers.
15IN-00-RADR	Radar, Ground/Wall Penetrating	Radar systems designed to penetrate walls or ground to allow detection of hidden objects.
15IN-00-XRAY	System, Mobile Search & Inspection; X-Ray	Portable X-Ray systems for use in search and screening operations.
15SC-00-PMON	Monitors, Portal	Systems to scan vehicles/cargo for radioactive content. Various sizes for vehicles, packages (large and small) and pedestrians. Does not identify radionuclide. Note: For explosive detection portal, see Item 07ED-03-PORT. DIQCode: [D,Q]
15SC-00-PPSS	Systems, Personnel/Package Screening	Hand-held or fixed systems such as walk-through magnetometers and conveyor-belt x-ray systems used to screen personnel and packages for hazardous materials/devices.



ALLOWABLE DIRECT COSTS- CONSTRUCTION AND RENOVATION

NSGP funding may not be used for construction and renovation projects *without prior written approval* from DHS/FEMA.

All recipients of NSGP funds must request and receive prior approval from DHS/FEMA before any NSGP funds are used for any construction or renovation.

Additionally, recipients are required to submit a SF-424C Budget and budget detail citing the project costs.

The total cost of any construction or renovation paid for using NSGP funds may not exceed the greater amount of \$100,000 or 15% of the NSGP award.



Recipients and subrecipients are also encouraged to have completed as many steps as possible for a successful EHP review in support of their proposal for funding (e.g., coordination with their State Historic Preservation Office to identify potential historic preservation issues and to discuss the potential for project effects, compliance with all State and EHP laws and requirements).

Projects for which the recipient believes an Environmental Assessment (EA) may be needed, as defined in DHS Instruction Manual 023-01-001-01, Revision 01, FEMA Directive 108-1, and FEMA Instruction 108-1-1, must also be identified to the FEMA HQ Program Analyst within six months of the award and completed EHP review materials must be submitted no later than 12 months before the end of the period of performance. EHP review packets should be sent to edna.murphy@ks.gov and carbon copy NSGP.KHP@KS.GOV , so your EHP can be submitted to FEMA on your behalf.

Note: Compliance requirements



ALLOWABLE DIRECT COSTS- MAINTENANCE AND SUSTAINMENT

The use of DHS/FEMA preparedness grant funds are allowable for;

- maintenance contracts,
- warranties,
- repair or replacement costs,
- upgrades, and

Maintenance Contracts and Warranty Coverage Funded by Preparedness Grants, located at <http://www.fema.gov/media-library/assets/documents/32474>, under all active and future grant awards, unless otherwise noted.

Grant funds are intended to support the National Preparedness Goal and fund projects that build and sustain the core capabilities necessary to prevent, protect against, mitigate the effects of, respond to, and recover from those threats that pose the greatest risk to the security of the Nation.

Eligible maintenance and sustainment costs must be;

- 1) In direct support of existing capabilities,
- 2) must be an otherwise allowable expenditure under the applicable grant program, and
- 3) be tied to one of the core capabilities in the five mission areas outlined in the Goal. Additionally, eligible costs may also support equipment, training, and critical resources that have previously been purchased with either federal grant or any other source of funding other than DHS/FEMA preparedness grant program dollars.



ALLOWABLE DIRECT COSTS- CONTRACTED SECURITY PERSONNEL

Contracted security personnel are allowed under this program only as described in the NOFO and Manual and comply with guidance set forth in IB 421b and IB 441.

- NSGP funds **may not be used to purchase equipment for contracted security.**
- The recipient must be able to sustain this capability in future years without NSGP funding.

Important: If you plan to use more than 50% of your award for personnel costs, an additional step of requesting a waiver through FEMA is required.

Note: Nonprofits should not plan for long-term sustainment and plan to absorb future costs.





ALLOWABLE DIRECT COSTS- TRAINING

Nonprofit organizations may use NSGP funds for the following training-related costs:

Employed or volunteer security staff to attend security-related training within the United States;

- Employed or volunteer staff to attend security-related training within the United States with the intent of training other employees or members/congregants upon completing the training (i.e., “train-the-trainer” type courses)
- Nonprofit organization’s employees, or members/congregants to receive on-site security training.

Allowable training-related costs under the NSGP are limited to attendance fees for training and related expenses, such as materials, supplies, and/or equipment.

Overtime, backfill, and travel expenses are not allowable costs.

Allowable training topics are limited to the protection of critical infrastructure key resources, including physical and cybersecurity, target hardening, and terrorism awareness/employee preparedness such as Community Emergency Response Team (CERT) training, Active Shooter training, and emergency first aid training.

Training conducted using NSGP funds must address a specific threat and/or vulnerability, as identified in the nonprofit organization’s IJ.

Training should provide the opportunity to demonstrate and validate skills learned as well as to identify any gaps in these skills.

Proposed attendance at training courses and all associated costs using the NSGP must be included in the nonprofit organization’s IJ.





TRAINING RESOURCES



America's Cyber Defense Agency

NATIONAL COORDINATOR FOR CRITICAL INFRASTRUCTURE SECURITY AND RESILIENCE



<https://www.cisa.gov/resources-tools/training>

<https://www.cisa.gov/topics/physical-security/active-shooter-preparedness>

<https://www.cisa.gov/topics/physical-security/protecting-houses-worship>

<https://www.cisa.gov/topics/physical-security/bombing-prevention>

<https://www.cisa.gov/topics/physical-security/insider-threat-mitigation>

<https://www.cisa.gov/topics/physical-security/securing-public-gatherings>





ALLOWABLE DIRECT COSTS- EXERCISES

Funding may be used to conduct security-related exercises. This includes costs related to planning, meeting space and other meeting costs, facilitation costs, materials and supplies, and documentation.

Exercises afford organizations the opportunity to validate plans and procedures, evaluate capabilities, and assess progress toward meeting capability targets in a controlled, low-risk setting.

All shortcomings or gaps—including those identified for children and individuals with access and functional needs—should be identified in an improvement plan.

Improvement plans should be dynamic documents with corrective actions continually monitored and implemented as part of improving preparedness through the exercise cycle.

The Homeland Security Exercise and Evaluation Program (HSEEP) provides a set of guiding principles for exercise programs, as well as a common approach to exercise program management, design and development, conduct, evaluation, and improvement planning.

For additional information on HSEEP, NSGP Appendix | February 2020 Page C-3 refer to ³⁰
<https://www.fema.gov/exercise>.



UNALLOWABLE COSTS

The following projects and costs are considered ineligible for award consideration:

- Organization costs, and operational overtime costs
- Hiring of public safety personnel
- General-use expenditures
- Overtime and backfill
- Initiatives that do not address the implementation of programs/initiatives to build prevention and protection-focused capabilities directed at identified facilities and/or the surrounding communities
- The development of risk/vulnerability assessment models
- Initiatives that fund risk or vulnerability security assessments or the development of the IJ
- Initiatives in which federal agencies are the beneficiary or that enhance federal property
- Initiatives which study technology development
- Proof-of-concept initiatives
- Initiatives that duplicate capabilities being provided by the Federal Government
- Organizational operating expenses
- Reimbursement of pre-award security expenses



Review:

APPLICATION PACKET– WHAT IS REQUIRED?

1. Obtain a Unique Entity Identifier (UEI)

Must be obtained at sam.gov before submitting your application packet

2. Complete the Following Documents:

a. NSGP Investment Justification (IJ)

This form can be found at [DataCounts](#)

All milestones **must** be between 9/1/2026 and 5/31/2029

b. Vulnerability/Risk Assessment

If you cannot schedule an on-site risk assessment, you can utilize a self risk assessment, or contact us directly for assistance



APPLICATION PACKET– CONTINUED

c. Mission Statement

If you do not have a mission statement, you will need to create one

d. Other Supporting Information (if necessary) Environmental Planning and Historic Preservation (EHP).

EHP is not required at time of application but required before any physical work can begin on your facility.

Other supporting documents may include;

- Police Reports/ articles / logs of activity that supports your need for security enhancements
- Security team / working group / council meeting minutes or other record supporting



WALK THROUGH IJ

NONPROFIT SECURITY GRANT PROGRAM
INVESTMENT JUSTIFICATION

OMB No. 1660-0110
Expiration: 07/31/2027

As part of the Nonprofit Security Grant Program (NSGP) application, eligible 501(c)(3) organizations must develop a formal Investment Justification (IJ) that addresses each initiative proposed for funding. These IJs must demonstrate how proposed projects address gaps and deficiencies in current programs and capabilities. Additionally, the IJ must demonstrate the ability to provide enhancements consistent with the purpose of the program and guidance provided by the Federal Emergency Management Agency (FEMA). Nonprofit subapplicants must ensure that the IJ is consistent with all applicable requirements outlined below. Each IJ must be for one facility/location.

FEMA has developed guidelines that establish the required IJ content and helps ensure that submissions are organized in a consistent manner while addressing key data requirements. This form (Office of Management and Budget [OMB] Number 1660-0110 FEMA Form Number FF-207-FY-21-115) may be used by nonprofit subapplicants to complete and submit their IJ. Failure to address these data elements in the prescribed format could potentially result in the rejection of the IJ from review consideration.

Nonprofit subapplicants must use the following naming convention when submitting required documents for the NSGP-UA: "FY2026_NSGP-UA_<State Abbreviation>_<Urban Area>_<Nonprofit Name>; and NSGP-S: "FY2026_NSGP-S_<State Abbreviation>_<Nonprofit Name>".

Applications should be submitted by the nonprofit organization to the State Administrative Agency (SAA) as a completed fillable Adobe file. Scanned copies will not be accepted. Nonprofit subapplicants should contact their respective SAA to get information on the application deadline and other SAA requirements. If an extension to the deadline is required, nonprofit organizations must consult with their respective SAA.

PAPERWORK REDUCTION ACT STATEMENT

Public reporting burden for this form is estimated to average 84 hours per response. The burden estimate includes the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and submitting the form. This collection of information is required to obtain or retain benefits. You are not required to respond to this collection of information unless a valid OMB control number is displayed in the upper right corner of this form. Send comments regarding the accuracy of the burden estimate and any suggestions for reducing the burden to: Information Collections Management, Department of Homeland Security, Federal Emergency Management Agency, 500 C Street, SW., Washington, DC 20472-3100, Paperwork Reduction Project (1660-0110) NOTE: Do not send your completed form to this address.

PRIVACY ACT STATEMENT

AUTHORITY: The Homeland Security Act of 2002, as amended by Title I of the Implementing Recommendations of the 9/11 Commission Act of 2007, 6 U.S.C. §§ 605 and 606.

PRINCIPAL PURPOSE(S): This information is being collected for the primary purpose of facilitating correspondence between the grant applicant and the Department of Homeland Security and for determining eligibility and administration of FEMA Preparedness Grant Programs, specifically, the Nonprofit Security Grant Program.

ROUTINE USE(S): The information on this form may be disclosed as generally permitted under 5 U.S.C. § 552a(b) of the Privacy Act of 1974, as amended. This includes using this information as necessary and authorized by the routine uses published in DHS/ FEMA – 004 Grants Management Information Files System of Records, 74 FR 39,705 (August 7, 2009), and upon written request, by agreement, or as required by law.

DISCLOSURE: The disclosure of information on this form is voluntary; however, failure to provide the information requested may delay or prevent the organization from receiving grant funding.

PART I. NONPROFIT ORGANIZATION SUBAPPLICANT INFORMATION

Identify the following:

LEGAL NAME OF THE ORGANIZATION

Please list the physical address of the facility.

STREET

One investment justification per facility.

CITY

STATE

ZIP CODE

COUNTY

Is the building owned, or are you leasing/renting?

If leasing or renting, do you have the owner's permission to make the proposed security enhancements?

At the time of application, is the organization actively occupying and functioning out of the location listed above?

Yes

No



APPLICATION LESSONS LEARNED

- Review the scoring matrix to give you an edge

https://www.datacounts.net/nsgp/documents/FY22/FY22%20NSGP%20Scoring%20Matrix_FINAL.pdf

- Read the directions on the IJ completely
- Fill in each section
- Do not copy and paste duplicate projects – make sure each facility stands out from each other
- Double check your math equals the requested amount
- Only list allowable items
- Make sure milestones are reasonable and list key actions that receive a score, such as “Environment Historic Preservation (EHP) approval”.
- Detail your facility vulnerabilities and Priorities (Target Hardening)
- If you can fit under more than one org. type, use the one that has the highest multiplier
- Enter your zip + 4.
- Review before submitting your packet
- Name your file correctly. File name if my org name is Kansas Ad Astra: FY2026_NS GP_S_KS_Kansas Ad Astra
- If you have questions, go to <http://www.datacounts.net/nsgp> or reach out and ask NSGP.KHP@KS.GOV



SUBMISSION NOTES AND DEADLINES

- All milestones **must** be between 9/1/2026 and 5/31/2029
- Due to this year's timeline, the SAA Team will NOT have time to reach back for any corrections.
- All applications will be submitted AS IS.
- How to submit:
 - Upload IJ, Vulnerability/Risk Assessment, and Mission Statement to Astra Portal
 - **Deadline: July 12 (end of day)**

CONTACTS

Lieutenant Edna Murphy K-299

KHP – Fiscal / Grant Administration
122 SW 7th Street, Topeka, KS 66603-3847
(785) 207-0423 (Cell)
Edna.murphy@ks.gov
NSGP.KHP@KS.GOV

Contracted Support Team

Connie Satzler

TA & Grant Support
785-410-0410 (Cell)
csatzler@kansas.net

Paul Peppers

Technical Support
ppeppers@envisageconsult.com
infotech@envisageconsult.com



QUESTIONS?



EXTRA SLIDES



OTHER RESOURCES

To receive future announcements and submit applications, register at <https://astrakansas.com/nsgp>



To view previous recorded webinars, tools, forms and guidance, go to <https://www.Datacounts.net/nsgp>



For additional questions, please email the KHP grant team at nsqp.khp@ks.gov.



To register for a UEI go to www.sam.gov





LESSONS LEARNED FROM REAL WORLD EVENTS

- **KCK church damaged by explosive device, congregation seeking answers**

<https://www.kctv5.com/2025/12/31/kck-church-damaged-by-explosive-device-congregation-seeking-answers/>

KANSAS CITY, Kan. (KCTV) - Members of a Kansas City, Kansas, church are picking up the pieces — quite literally — after someone intentionally shattered one of their windows with an explosive device early Sunday morning.

- **Clash on Capitol lawn centers on ideas of faith, but satanists get arrested inside the rotunda**

<https://kansasreflector.com/2025/03/28/loud-boisterous-rival-protests-of-religious-freedom-among-catholics-and-satanists-turn-violent/>

- **Satanic Message Found at Vandalized Catholic Church in Kansas**

<https://persecution.org/2025/03/19/satanic-message-found-at-vandalized-catholic-church-in-kansas/>

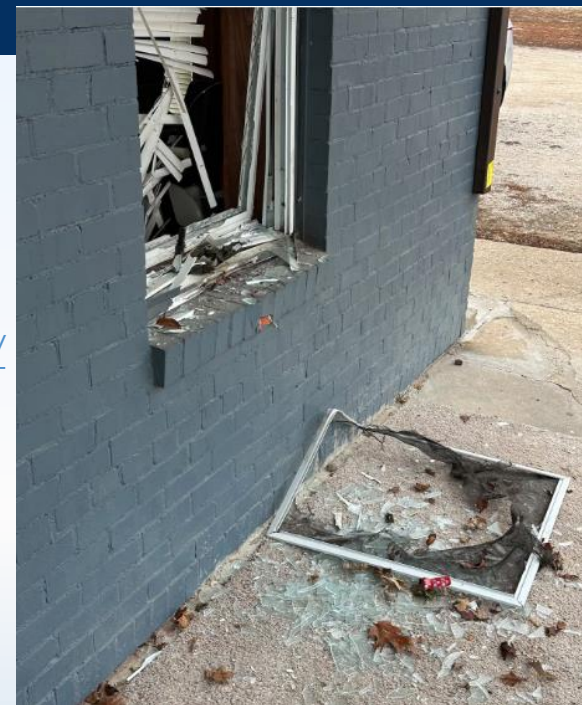
- **Church fires in Topeka, one wants to press charges**

<https://www.ksnt.com/video/church-fires-in-topeka-one-wants-to-press-charges/9446214/>

Two Topeka churches had property intentionally set on fire last night.

- **Church Attack - Vandals hit Wyandotte County church with hate crime**

<https://www.facebook.com/sharonchentv/videos/church-attack-vandals-hit-wyandotte-county-church-with-hate-crime/828110326764678/>





LESSONS LEARNED FROM REAL WORLD EVENTS

- **Staff member under investigation no longer employed at Leawood Catholic school**

<https://www.kctv5.com/2026/02/20/staff-member-under-investigation-no-longer-employed-leawood-catholic-school/>

- **Kansas Catholic priest Father Arul Carasala fatally shot; Suspect arrested in 'senseless act of violence'**

<https://www.kmbc.com/article/father-arul-carasala-priest-fatally-shot-seneca-kansas/64381885>

- **Wichita church plagued by break-ins**

<https://www.kwch.com/video/2025/02/13/wichita-church-plagued-by-break-ins/>

- **Woman found competent to be tried for fatal stabbing of Topekan, 92**

<https://www.cjonline.com/story/news/crime/2025/10/22/woman-found-competent-to-stand-trial-in-stabbing-death-of-topekan-92/86823748007/?gnt-cfr=1&gca-cat=p&gca-vir=true&gca-epti=z11xx89p115850c115850v11xx89b00xxxxd11xx65&gca-ft=175&gca-ds=sophi>

Stabbing death of a 92-year-old woman outside a southeast Topeka church

- **South KC church member stabbed in chest on Sunday by homeless man**

<https://www.jacksoncountyprosecutor.com/m/newsflash/home/detail/1586>

- **Man, who crashed into church, stabbed 2, sentenced**

<https://www.ksn.com/news/crime/man-who-crashed-into-church-stabbed-2-sentenced/>

